

Diss & District Neighbourhood Plan Steering Group

MINUTES OF A MEETING

held on Monday 19th July 2021

at 7.30pm online

Present:

David Burn (Chairman), Eric Taylor (Diss), Alison Wakeham (Burstons & Shimpling), Jane Jennifer and Trevor Ault (Roydon), Rebecca Dingle (Palgrave), Graham Moore and Dola Ward (Scole), Steve Leigh (Stuston PM) Louise Cornell and Mark Thompson (CCP consultancy), Stephanie Ayden (Project Officer), George Waterman (guest) and Stephen Flynn (guest).

1 Chairman's opening remarks and formalities

- 1.1 Welcomed the Group and opened the meeting.
- 1.2 Introduced George Waterman to the group. Before moving to Diss, George had played a prominent part on the steering group for the emerging Hemsby Neighbourhood Plan (within Great Yarmouth BC). Now a 'local' he has offered to help with the DDNP.
- 1.3 Welcomed back Stephen Flynn who was observing the meeting as part of his academic research into community engagement in relation to neighbourhood plans.
- 1.4 Stephanie Ayden volunteered as note-taker.

2 Apologies for absence

- 2.1 Apologies were received and accepted from Simon Olander (Diss), Roger Greenacre (Stuston), Ursula Halton and Roger Broughton (Brome & Oakley), Paul Curson (Roydon), Dave Poulter (Project Manager).

3 Declaration of interests

- 3.1 None was declared.

4 Minutes of previous meeting

- 4.1 The Minutes of the meeting held on 21 June were, subject to a small typo correction, agreed unanimously. **Action: DB** to pass approved PDF to Project Officer for publication to www.ddnp.info **COMPLETED**
- 4.2 Matters arising: None

5 AOB None

6 Reg 14 consultation

- 6.1 Project Officer update: SA confirmed the email had been sent to statutory consultees confirming the Reg 14 consultation dates as 23rd June to 18th August 2021. This is an 8-week period, on the recommendation of MSDC's NP Officer, to take account of the impact of summer holidays and the ongoing social restrictions in place.
- 6.2 Reports on the 'roadshows': The Corn Hall event had been well attended, with people generally in support of the proposals. For Roydon's report see minute no. 13.4. Palgrave's event will take place on 24 July and Scole's on 25 July. It was agreed that there needed to be sustained publicity and promotion of the consultation through to its end date.

7 Publicity going forward

- 7.1 GW proposed some fresh content for Facebook and highlighted how videos were popular. It was generally agreed that his suggestions should be taken forward.

8 The draft Plan (Reg.14 pre-submission document) [LC/MT]

- 8.1 Brief status report: Whilst it was hoped there would be more feedback via the Reg 14 survey, it was confirmed that all feedback was being studied, and that there are likely to be changes to the Plan as a result once the consultation period is over.
- 8.2 There were no problems to resolve or information needed at this point.

9 Site specific updates

- 9.1 DIS 7 and DIS 2 – Feather Mills, Park Road site and land behind it: DB confirmed contact had been made by the new owner of the site and the conversation was ongoing to organise a meeting.
- 9.2 DIS 6 – Land behind Thatcher’s Needle: The planning application [2021/0307](#) for 58 retirement apartments and 15 retirement cottages is still undecided. SNC is aware that it does not accord with the DDNP’s vision for the site.

10 Project Management team update

- 10.1 DP had sent apologies and had circulated the update prior to the meeting. The project is on budget and on time, with no serious issues emerging. The fourth (and most likely final) grant money from Locality should be received shortly.

11 DDNPSG and South Norfolk Council liaison

- 11.1 Update on request for guided tour of the Diss development allocation sites from Richard Squires (SNC): It had been difficult to find a suitable time for this, but conversations were underway.

Action: DTC reps please arrange directly with RS **COMPLETED**

12 The designation of churchyards as local green spaces [DB]

- 12.1 This feedback, received from both Norfolk and Suffolk parishes was being evaluated, and decisions would be taken after the close of the consultation.

13 Steering Group Reps Section

- 13.1 Burston & Shimpling: nothing to report.
- 13.2 Diss: nothing outstanding that hadn’t been covered in the meeting.
- 13.3 Palgrave: looking forward to hosting the community event on 24th July.
- 13.4 Roydon: We had around 30 attendees on Sunday 18 July between 1 - 7 pm. Thanks go to ET and DB for joining us to help support the event. Most attendees were from Roydon but we also had residents from Diss, Burston, Brome & Oakley and Bressingham. It felt a very worthwhile exercise with many residents' questions answered.
There were still concerns caused by SNVCHAP's confusing Roydon Map information, with doubts about which was the proposed development site - the one on VCHAP's map or ours? - and which body was responsible for allocation - them or us? We carefully explained the situation and gained the impression that we succeeded in allaying many of their concerns. There weren't many comments entered in the Comments Book but, of those made, all were positive.
Roydon will have a further, more informal outing with the DDNP Reg 14 Consultation on Saturday 24 July at Quaker Wood's Woodland Celebration between 2 - 5 pm where it will form part of a stand alongside information on Roydon's public footpaths, green spaces and eco-corridors.
- 13.5 Scole: The Reg14 consultation exhibition will be at Scole Community Centre on Sunday 25 July, 12-3 pm.
There had been some correspondence with Hopkins Homes and the PC regarding two

large sites in the parish. Hopkins Homes' large sites proposal will be presented as a written Reg. 14 consultation comment on the Site Allocations policy. Note however that this won't go away!!

13.6 Stuston: nothing to report

14 Correspondence:

14.1 No correspondence, outside of that underway as part of the Reg 14 consultation, had been received.

15 Next regular meeting: 16 August 2021

The meeting ended at 9.30pm

A handwritten signature in black ink, reading "David M. Beum". The signature is written in a cursive style with a large initial 'D' and 'B'.

16 August 2021