

Diss & District Neighbourhood Plan Steering Group

MINUTES OF A MEETING

held on Monday 16TH August 2021

at 7.30pm online

Present:

David Burn (Chairman), Eric Taylor and Simon Olander (Diss), Alison Wakeham (Burston & Shimpling), Paul Curson, Jane Jennifer and Trevor Ault (Roydon), Rebecca Dingle (Palgrave), Roger Broughton (Brome & Oakley), Graham Moore & Dola Ward (Scole), Steve Leigh (Stuston), Louise Cornell (CCP consultancy), Dave Poulter (Project Manager), Stephanie Ayden (Project Officer).

1 Chairman's opening remarks and formalities

1.1 Welcomed the Group and opened the meeting.

2 Apologies for absence

2.1 Apologies were received and accepted from Roger Greenacre (Stuston), Ursula Halton (Brome & Oakley) and Mark Thompson (CCP).

3 Declaration of interests

3.1 None.

4 Minutes of previous meeting:

4.1 The Minutes of the meeting held on 19th July were, subject to a small amendment, agreed unanimously. **Action: DB** to pass approved PDF to Project Officer for publication to www.ddnp.info **COMPLETED**

4.2 Matters arising: None

5 AOB: None

6 Regulation 14 Consultation

6.1 Project Officer's update: SA confirmed the consultation had completed successfully. A brief report showing the survey results was circulated to the SG.

6.2 Roadshows reports: Attendance had been good at the Corn Hall, Scole, Roydon and Palgrave 'roadshows', and interactions were mainly positive.

7 Publicity going forward:

7.1 GW confirmed five posts had been published and shared via Facebook during the consultation period. Stats on engagement were significantly increased. It was helping to flush out misunderstandings on what the DDNP need to achieve, and this was felt to be good subject matter for future communications.

7.2 How the housing numbers were arrived at was, in light of some comments, seen as a priority for clarification.

7.3 It was agreed that GW was striking the right tone to foster public support/understanding through to Referendum next year and it was unanimously agreed he should continue in his [volunteer] role as official publicist for the DDNP.

7.4 Attendance at the Diss Town Meeting on 29th September was agreed. Details would be circulated nearer the time.

8 Preparing the Reg. 14 pre-submission DDNP for Reg. 15 submission

- 8.1 LC updated the SG on progress, and confirmed she had summarised comments. Infrastructure concerns and design aspirations featured significantly in the feedback.
- 8.2 She and MT were currently considering what changes need to be made in light of feedback.
- 8.3 It was flagged that parking was not specifically mentioned, and the DDNP could refer to Norfolk Parking Standards.
- 8.4 The issue of including churchyards in the DDNP LGS register was discussed, considering recent correspondence opposing their designation that had been received from various members of the two dioceses. It was proposed by DP and seconded by SO to give DB/LC delegated authority to address these issues; all were in favour except ET.
- 8.5 LC confirmed she would speak with individual representatives regarding site specific comments around allocations.

9 Site specific updates:

- 9.1 Feather Mills, Diss: A meeting had taken place with the new owner of the site. ET briefed the group and confirmed conversations were underway with Michael Howard Homes.

10 Project Management team update:

- 10.1 DP confirmed the project was on target and had circulated a timetable ahead of the meeting. It was aiming to reach the point of submitting the documents to SNC within a few months.

11 DDNPSG and South Norfolk Council liaison:

- 11.1 DB updated the group on the walkabout meeting in Diss between himself, ET and SO, and South Norfolk/Broadland council officers Richard Squires and Paul Harris, that took place on 23 July. It had been an enjoyable and productive meeting for both sides. It had furthered South Norfolk's understanding of the development of the Plan, and in particular DTC's vision for the town.

12 Steering group Reps section:

- 12.1 There was not very much to report at a local parish level, but many representatives had been asked 'what happens now?' from attendees at local events. This can be addressed via local parish communications and online items.

13 Correspondence (DB)

- 13.1 No correspondence requiring discussion at the meeting had been received.

14 Format of future meetings

- 14.1 The group would take a pause for September as the Plan was being worked on.

The next meeting was confirmed as 18th October 2021.

The meeting ended at 10.10pm.



18 October 2021